

Headteacher: Mr D Lawford



St. James'

CE First School and Nursery

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Friday 6th September 2024

Dear Parents and Carers

For the Autumn term, HC3S will continue to provide our hot school meals. School meals are cooked locally at Cranborne First School and then delivered hot to the school each day.

Menu

The menu is seasonal and changes twice a year. The current menu [can be found here](#) and runs until the October half-term holiday. There are two options for hot meals, a main meal option and a vegetarian option.



Special Dietary Requirements

If you have any medical dietary requirements, there are a number of steps before you can select this option on Arbor. You will need to create an account with HC3S and provide evidence of the medical dietary requirement. Once you have created your account, HC3S will be able to review your medical evidence with their in-house nutritionist in order to devise an adapted menu for your child's school lunch. Once you have received your adapted menu and made your meal choices please send a copy to the School Office so that we can request the correct meals each week.



[HC3S Special Dietary Registration](#)

Ordering

Ordering for all school meals is completed via Arbor. Year R, 1 and 2 children can order without any cost as Hot School Meals are fully funded by the Government. You are able to book meals for the whole half term or weekly, 7 days in advance. Weekly meal requirements are sent to Cranborne Kitchen every Friday morning and can't be changed after this time. If you miss the 7-day deadline, please provide your child with a lunchbox until meals can be resumed.



[Parent Guide to Ordering with the Arbor App](#)



[Parent Guide to Order with the online portal](#)

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Free School Meals

There is currently Government funding available for children from lower income families to access free school meals and other assistance – to check if you are eligible then please visit the Dorset Council website to see if you meet the criteria and apply via the link on their page. Please click on the link below.



<https://www.dorsetcouncil.gov.uk/-/free-school-meals>

Year 3 and 4 Pupils (Paying for your food)

Year 3 and 4 pupils book meals just like all other children. However, you will need to ensure your child's Arbor account has sufficient funds, this can be topped up online. Payment for meals will be taken from your Arbor account after the day of consumption. Meals will cost £3.00 but please note these could change in the future.

More information can be found on our new [school meals](#) page of our website.

Yours faithfully,

Mr Lawford

Headteacher

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